SAMPLE WILL

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (**Testator’s name**), son/daughter/wife of \_\_\_\_\_\_\_\_\_\_\_\_\_ (**Kin’s name**), residing at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (**Address**) declare this to be my last will being made on \_\_\_\_\_\_\_\_\_\_\_\_ (**Date**).

I revoke all prior wills and codicils. I am in good health and of sound mind, and am not making this will under any persuasion or coercion.

Out of all remaining movable and immovable assets, owned by me and belonging to no one else I hereby give and bequeath for use and benefits absolutely and forever to the following beneficiaries:-

|  |  |  |  |
| --- | --- | --- | --- |
| Movable Assets | Asset Details | Beneficiary’s full name and address | Relationship to Testator |
| Bank accounts  (Savings/Current/Fixed) | Bank name, address, account number, amount |  |  |
| Lockers | Bank name, address, locker number, contents |  |  |
| Insurance policies (Term, Traditional, Pension) | Name of Insurer, address, policy number, proceeds |  |  |
| Small Savings Schemes (SCSS, MIP’s etc.) | Post Office address, scheme details, amount |  |  |
| Stocks | Demat account, number of shares, firm, value |  |  |
| Mutual Funds | MF House, scheme name, units, value, etc |  |  |
| Jewellery | Item value |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Immovable Assets | Asset Details | Beneficiary’s full name and address | Relationship to Testator |
| House 1 | Address, value of property, date of purchase, etc |  |  |
| House 2 |  |  |  |

**Special instructions:** Here you can write about appointing guardians (name/relationship/address, etc.) or setting up of trusts for minors after you pass away; instructions for the executor about how the assets or minors (or any other relatives) are to be treated; specific tasks to be conducted; appointing caretakers for yourself in case of disability or debilitating disease; the amount kept aside for your illness or funeral arrangements, among others.

On my death, the executors of this will shall take passive possession of whatever properties I may be possessing at the time of my death and they shall there from pay and discharge all my debts, liabilities and/or obligations and administration expenses.

I appoint \_\_\_\_\_\_\_\_\_\_\_, son/daughter of \_\_\_\_\_\_\_\_\_\_\_\_\_, resident of \_\_\_\_\_\_\_\_\_\_\_\_\_\_, to be the executor of this will. If \_\_\_\_\_\_\_\_\_\_\_\_ predeceases before me, \_\_\_\_\_\_\_\_\_\_\_\_\_\_, son/daughter of \_\_\_\_\_\_\_\_\_\_\_\_\_, resident of \_\_\_\_\_\_\_\_\_\_\_\_\_\_, will be the executor of this will.

I hereby sign this will on \_\_\_\_\_\_\_\_\_\_ (**Date**) at \_\_\_\_\_\_\_\_\_\_\_ (**city/state**) in the presence of the following persons who have witnessed this will in my presence:

**Witness 1 (Sign)**

Name:

Address:

**Witness 2 (Sign)**

**Testator** Name:

**(Sign)** Address:

***Checklist for WILL drafting and registering:***

* It is good to have 2-3 executors for your will. Preferably of a younger age to you. One executor to be an outsider who can give an un-biased opinion or be rational on the matters.
* 2 witnesses are compulsory and while registering the will they have to be present in the court.
* Witnesses have to carry their PAN card, Aadhar card and 2 photos.
* The person making the will requires a certificate from an MBBS Doctor just 2 days prior to registering the will, mentioning that the person is of sound mind and mentally fit.
* The person registering the will has to carry PAN card, Aadhar card, Passport, Ration card, and 2 photos.
* The will can be executed on a ₹100/- stamp paper or on a plain paper too.
* Mention all the points clearly and in simple language.
* Different scenarios and circumstances can be mentioned in your will.
* Kindly attach the Annexures, if any.
* Get the stamp paper issued in your name, if possible.

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